

# Employment Application

## El Sobrante Christian School

5100 Argyle Road  
El Sobrante, CA 94803  
510-223-2242 or 510-223-1966

### An Equal Opportunity Employer

We do not discriminate on the basis of race, color, national origin, gender, age, or disability. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

However, under section 703 of Title VII of the Civil Rights Act of 1964, we will limit our employment opportunities to those candidates who have a personal relationship with Jesus Christ and whose lifestyle reflects his teachings and actions. As a Christian School, we are a ministry of Central Assembly of God, and are looking for candidates who are professionally qualified, who love children, and who by the pattern of their lives, exemplify Christ.

**PLEASE PRINT:** Each question should be answered fully and accurately. No action can be taken on this application until all questions have been answered. Use blank paper if you do not have enough room on this application. Please print, except for signature on back of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based on non-job-related information. Please attach a copy of resume.

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

TELEPHONE NUMBERS(S) Day \_\_\_\_\_ Evening \_\_\_\_\_

### Position(s) applying for:

<input type="checkbox"/> Administrative	<input type="checkbox"/> Development	<input type="checkbox"/> Counselor
<input type="checkbox"/> Clerical	<input type="checkbox"/> Childcare	<input type="checkbox"/> Food Service
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Janitorial	<input type="checkbox"/> Other: _____

Expected Earnings: \_\_\_\_\_

If you have previously filed an application, give approximate date: \_\_\_\_\_

If you are a former employee, give dates of employment: \_\_\_\_\_

Type of Employment desired:  Full Time  Part Time

Date Available: \_\_\_\_\_

Referral Source:  Employee  Relative  Walk-in  Other

Name of Source (if applicable) \_\_\_\_\_

Have you been convicted of a felony in the last 7 years? If yes, explain below:

\_\_\_\_\_  
\_\_\_\_\_

Are you legally eligible for employment in the United States?  Yes  No (If no, explain below.)

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## Employment Experience

List all of your previous employment experience, including short-term or temporary jobs. Start with your present position and work back.

1. Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_  
Job title/Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for leaving or wanting to leave \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_  
Job title/Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for leaving or wanting to leave \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_  
Job title/Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for leaving or wanting to leave \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Employer \_\_\_\_\_ Dates Employed \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_  
Job title/Position \_\_\_\_\_ Supervisor \_\_\_\_\_  
Reason for leaving or wanting to leave \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

We may contact the employers listed above unless you indicate those you ***do not*** want us to contact.

Employer and number(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Summarize special job-related skills and qualifications acquired from employment or other experiences that are relevant to the position(s) for which you are applying.

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## Education

### High School, college and/or other schools attended:

School Name \_\_\_\_\_

Location \_\_\_\_\_

School Name \_\_\_\_\_

Location \_\_\_\_\_

School Name \_\_\_\_\_

Location \_\_\_\_\_

School Name \_\_\_\_\_

Location \_\_\_\_\_

School Name \_\_\_\_\_

Location \_\_\_\_\_

Special Honors or awards \_\_\_\_\_

Leadership, management or supervisory experience \_\_\_\_\_

Typing Speed \_\_\_\_\_

## References

List three acquaintances who are not related to you and who have a definite knowledge of your qualifications. Please include at least one previous employer.

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Street \_\_\_\_\_ Relationship \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

2. Name \_\_\_\_\_ Phone \_\_\_\_\_

Street \_\_\_\_\_ Relationship \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

3. Name \_\_\_\_\_ Phone \_\_\_\_\_  
Street \_\_\_\_\_ Relationship \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Other Information

Name and address of the local church you attend. \_\_\_\_\_  
\_\_\_\_\_

What experience have you had in your church, the Christian community, or other types of service?

\_\_\_\_\_

Have you ever been discharged from employment for any reason? If yes, explain.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Membership in professional or civic organizations (exclude those that may disclose your race, color, or national origin).

\_\_\_\_\_

\_\_\_\_\_

## Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize all former employers and any other persons to provide El Sobrante Christian School with any information, evaluations, and records concerning me, and hereby release El Sobrante Christian School from any and all claims and damages, and causes of action that may hereafter arise from the provision of information, evaluations, or records pursuant to this authority.

I understand that this application is not, and is not intended to be a contract of employment; if hired, the employment relationship between myself and the company is terminable at will, with or without cause, by either myself or the company. In the event of my employment to a position with El Sobrante Christian School, I will comply with all rules and regulations.

Additionally, I authorize El Sobrante Christian School to supply my employment record, in its sole discretion, in whole or in part, to any prospective employer, government agency, or other party, with an interest that El Sobrante Christian School deems appropriate.

In compliance with the Immigration Reform Control Act, all personnel hired after 11/1/86 must show documents that establish identity (e.g., driver's license) and employment eligibility (e.g., Social Security card). If hired, I will need to produce the proper documents within 3 days from date of hire, or I will not be allowed to continue to work for El Sobrante Christian School.

In the event of my employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

# STATEMENT OF FAITH

## *El Sobrante Christian School*

Although El Sobrante Christian School is owned and operated by Central Assembly of God in El Sobrante, we seek to serve those of all Christian backgrounds and seek a spirit that is truly interdenominational in its attitude and emphasis. Our standard for moral conduct and for teachings in the faith rests in the main truths expressed through God's Word as recorded in Holy Scriptures. The following is a general statement of faith, which we teach and uphold to be the eternal truth of God. All references are from the New International Version of the Holy Bible.

1. WE BELIEVE the Holy Bible is the inspired, infallible, authoritative Word of God, and is considered to be the guideline for daily Christian living. (2 Timothy 3:15-17, 1 Thessalonians 2:13)
2. WE BELIEVE that there is one God, eternally existent in three Persons: the Father, Son, and Holy Spirit. (Matthew 28:19, Luke 3:22)
3. WE BELIEVE in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory. (Revelation 1:8, Matthew 1:23, Hebrews 7:26, 1 Peter 2:22, Acts 2:22, 1 Corinthians 15:3-8, 2 Corinthians 5:21, Matthew 28:6, Luke 24:39, 1 Corinthians 6:14, 1 Corinthians 15:4, Acts 1:9, Acts 1:11, Acts 2:33, Philippians 2:9-11, Hebrews 1:3)
4. WE BELIEVE that the only means of being cleansed from sin is through repentance and faith in the Lord Jesus Christ and that regeneration by the Holy Spirit is absolutely essential for personal salvation. (John 3:16-17, Romans 3:23, Romans 10:9-10)
5. WE BELIEVE in the daily ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life. (Galatians 5:16-18, 1 Corinthians 6:19-20, 2 Timothy 1:13-14)
6. WE BELIEVE in the resurrection of both the saved and the lost – those who are saved, to the resurrection of everlasting life with God, and those who are lost to the resurrection of condemnation and separation from God. (John 5:28-29)
7. WE BELIEVE there will be a resurrection of those who have fallen asleep in Christ together with those who are alive and remain at the time of His Second Coming. (1 Corinthians 15:51-52)
8. WE BELIEVE that everlasting life through Jesus Christ is the promise to all who believe in Him. The wicked dead, together with the devil and his angels, will be consigned to everlasting punishment, which is the second death. (Matthew 25:46, Mark 9:34-38, Revelation 19-20, Revelation 20:15-18, Revelation 21:8)
9. WE BELIEVE in the spiritual unity of believers in Jesus Christ, and the evidence of that unity being shown by how we love one another. (Ephesians 11:13-14, 1 Corinthians 12, 1 Corinthians 13)

### ***PURPOSE***

The school is established to be a service to the community for the education of those children whose parents are concerned for their children's spiritual growth and character formation, as well as academic attainment. We seek to aid each child by guiding him/her to a true perspective of his/her life, world and universe, as revealed in the Holy Scriptures, the Bible. We seek to support the home and church in bringing up the child in the way he/she should go, that he/she might attain the moral strength, spiritual insight, and academic integrity to live his/her life as a responsible citizen and effective Christian.

*I acknowledge that I have read and agree to this Statement of Faith.*

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*Signature*

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*Date*